



1305 Del Norte Rd.  
Camarillo, CA 93010  
(805) 419-2080

## **Royal Day Solutions (RDS)** **Community Trainer (*Part-Time/Full-Time*)** **Job Description**

### **Required Qualifications:**

High School diploma or GED, valid California driver's license, maintains current automobile insurance, access to a vehicle to/from work and to transport individuals throughout scheduled shifts, DMV report (*required for employees who meet driving policy requirements*), maintains first aid and CPR certifications (*on the job training and assistance is provided*), physically lift and carry up to 25-pound items, unless imposed by a physician in writing, maintains a negative alcohol/drug screening in accordance to California law (*if applicable*), cleared/maintained Department of Justice clearance, ability to meet the requirements of job description/duties, ability to meet the availability of the needs for persons served and the company, and on-going assigned training and growth development.

### **Assigned Responsibilities May Include but Not Limited To:**

- Provides 1 or more individuals in their homes and the community with support, training, teaching, and empowerment for skill building/maintenance areas and meeting their individualized goals, using a person-centered approach, Support will vary, based on type of service being provided and could include, but is not limited to laundry, medication, medical appointments, money management, grocery shopping, meal planning/preparation/cooking, safety/emergency skills, health & wellness, community connecting, cleaning, evaluating person served, creating meaningful schedules, training/supporting individuals with individualized goals, educational goals, technology, locating and attending classes/local resources, locating volunteer opportunities, soft skills training, personal hygiene/grooming (*which may include bathing, toileting, changing, dressing, oral hygiene*), minor lifting/transferring with adaptive/safety equipment, transportation, mobility training, implementing behavioral plans, meeting designated deadlines, tracking goals through data collection, communicating information, following all mandated reporting requirements, maintaining strict confidentiality/privacy always, and completing required documentation.
- Trains, supports, and collaborates with the clinical team to best support persons served who experience behavioral/medical challenges which may include but is not limited to self-injurious behaviors, property destruction, verbal aggression, and/or physical aggression.
- Works collaboratively with regional centers, parents/care providers, community members/neighbors, co-workers/peers, and RDS management by following directives within their job duties, maintaining communication, using a team approach, and maintaining a consistent positive, professional attitude.
- Follows all Royal Day Solutions policies, procedures, mission, values, and beliefs to positively contribute to the highest quality of services and supports.

**Compensation Package:** *\*Employee benefits package may vary based on employee eligibility and if applicable for the employee status (part/full time).*

- **\$19.50/Hour** (*Depending on Experience*)
- Retirement plan, Federal Mileage Reimbursement, Travel Time, Birthday Bonus, Phone/Data Stipend, Health (+ *Employer Contribution*), Dental, Vision, and Aflac Insurance Options, Vacation Time, Sick Time, and Bereavement Time, Holiday Paid Time Worked.



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**Standard Schedule/Expectation:** Royal Day Solutions (RDS) department operates throughout Ventura County, California and is open/providing service typically Monday-Friday 8:00am-5:00pm up to 40 hours/week for full time employees; however, Community Trainers are responsible for ensuring the person's served needs are met, will include preplanned company events and extended hours/days to accommodate services needed for education/employment obligations on some evenings and weekends. The Community Trainer positions weekly schedule is subject to change, based on scheduling needs of person served and within employee's designated availability with RDS. RDS is supportive of employee's having secondary employment and educational obligations; however, their availabilities must still meet the needs of the role hired to fulfil and not conflict with their current RDS schedules. Requests to change employee availability, cities they provide services in throughout Ventura County, or access to reliable transportation after hire could result in status change or separation from the company if it is unable to be accommodated. Community Trainers are not eligible to work in outside departments within Royal Day Solutions. The Community Trainer position is 100% in person as scheduled and remote work is not available through this role.

\_\_\_\_\_  
**Employee Printed Name**

\_\_\_\_\_  
**Employee Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Management Signature**

\_\_\_\_\_  
**Date**